



Re: COVID-19

March 24, 2020

To Whom It May Concern:

We would like to assure our customers that we will be fully operational during the current COVID-19 pandemic. With the recent announcement from our Premier Doug Ford, we are classified as an essential service. We are direct suppliers to major food manufacturers, pharmaceutical companies, medical device manufacturers and converting companies manufacturing critical supplies used throughout Canada, the United States of America and the rest of world.

In order to protect our employees, we have implemented several procedures to safeguard their health and well being. We are following government recommended practices to help protect our employees, as well as limiting access to our facility.

We have increased our inventory levels of finished goods, raw materials, and production supplies to minimize any potential delays caused by supply chain interruptions as a result of the COVID-19 pandemic.

This is a very fluid situation; we will continue to monitor Government polices and regulations and keep our customers informed should anything change.

Together we will all make it through this very difficult time.

A handwritten signature in blue ink, appearing to read "Bryan Gough", is written over a faint, light blue circular watermark or background.

Bryan Gough
President
IBEC Machine Knife Ltd.

IBEC Machine Knife Ltd.

1523 Sandhill Drive – Units 2 & 3, Ancaster, Ontario, Canada L9G 4V5

Tel: 905-648-3977

Fax: 905-648-9562

Web: www.machineknife.com

E-mail: sales@machineknife.com